

# BY-LAWS

## BY-LAWS

These by-laws have been approved by the Executive Committee under Rule 16.

### BY-LAW No 1

#### **GINS CLUBHOUSE OPENING TIMES 2017**

**High Season from 5th April to 15th Oct 2017**

##### **Bar Hours:**

Thursday 1100 -1700

Fridays & Saturdays only 1100 - 2300

Sunday 1100 - 1700

Cowes Week open every day 1100- 2300

##### **Dining Hours:**

Thursday 1200 -1600

Fridays & Saturdays 1200- 1600 & 1800 - 2100

Sunday 1200 - 1400

**Boatswain Service 0930-1830**

**Low Season from: 10th Feb to 4th Apr & 16th Oct to 17th Dec 2017**

##### **Bar Hours**

Friday, Saturday & Sunday 1100 – 1700

##### **Dining Hours**

Friday, Saturday 1200 - 1600

Sunday 1200 - 1400

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#### **OCEAN VILLAGE CLUBHOUSE OPENING TIMES 2017**

##### **Office Hours**

Monday - Friday 0900-1700

##### **Bar Hours:**

Sunday 1100 - 1700

Monday Closed all day

Tuesday 1100 -1500

Wednesday- Thursday 1100 - 1500 & 1800 - 2300

Friday & Saturday 1100 – 2300

##### **Dining Hours:**

Monday & Tuesday Closed all day

Wednesday Saturday 1200 1400 & 1900 2100

Sunday 1200- 1500

**Bookings or extensions to this By-Law or for other events, can be arranged outside of the above timings, subject to prior arrangement with the respective managers. There is an additional 30 minutes drinking up time after advertised bar closure hours.**

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## BY-LAW No 2

### DRESS STANDARDS IN THE CLUBHOUSES

Subject to the following guidelines, standards of dress within the clubhouses will be left to the good taste of Members. The Club Secretary or any other person authorised by the Executive Committee may request any Member, guest or visitors whose appearance is considered likely to cause offence to other Members, to remedy their dress appropriately, or to leave the premises. For the purposes of the By-law, the Clubhouses shall be deemed to include the balconies of the Clubhouses.

The following guidelines have been promulgated by the Executive Committee:-

- 2.1 Smart casual dress may be worn at all times in the Ocean Village and Gins Clubhouses.
- 2.2 Overcoats, oilskins and wet-weather clothing may not be worn within the Ocean Village Clubhouse and should be deposited in the cloakrooms or the downstairs lobby.
- 2.3 On occasions when formal dress is expected, Members will be advised accordingly.
- 2.4 Tailored shorts are considered acceptable casual dress but the following are unacceptable: wet, dirty or torn clothing; singlets or sleeveless shirts (gentlemen); bare feet or flip-flops; offensive slogans on clothing; hats (gentlemen); swimwear or immodest clothing; the removal of shirts.

When visiting other clubs with which the RSYC has a reciprocal arrangement, Members are required to comply at all times with the dress regulations of the club they are visiting.

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## BY-LAW No 3

### MOBILE PHONES

Mobile Phones should be switched off or on silent when in the clubhouses. Verbal mobile or computer conversations are only permitted on the Balcony or in the Lobby, they should be discreet and in full consideration of others.

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## BY-LAW No 4

### MEETINGS

Formal business meetings shall not be held in the Club except by prior arrangement.

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## BY-LAW No 5

### ELECTION OF FLAG OFFICERS

- 5.1 A candidate seeking election as a Flag Officer is requested to submit a written personal statement of not more than 100 words covering his or her background together with a head and shoulders passport size photograph. Unless By-Law 5.2 applies, copies of that personal statement and photograph shall be sent to Members with the notice of the general meeting.
- 5.2 If there is more than one valid nomination for any Flag Officer post, the following shall apply:-
- 5.2.1 The Club Secretary shall inform the candidates and offer them a 7 day period in which to submit or amend their written personal statements to a total of not more than 500 words, which may also give reasons why they consider they are suitable for the appointment.
- 5.2.2 Ballot papers together with copies of the latest written personal statement and photograph (as above) for each candidate shall be sent to Members with the notice of the general meeting at which the election is to take place. No further ballot papers will be issued.
- 5.2.3 A Member exercising his right to vote by post shall complete and return a valid ballot paper to the Club Secretary to arrive not later than 1700 hours on the day prior to the general meeting. A ballot paper shall be placed in a sealed envelope clearly marked 'FLAG OFFICERS' BALLOT'. These envelopes will not be opened until Members present at the general meeting have completed and handed in their ballot papers.
- 5.2.4 Where there are three or more candidates for a Flag Officer post, election shall be by means of the single transferable vote in accordance with the regulations issued by the Electoral Reform Society from time to time.

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## BY-LAW No 6

### ELECTION OF COMMITTEE MEMBERS

- 6.1. A candidate seeking election to the Sailing Committee or the House Committee is requested to submit a written personal statement of not more than 100 words covering his or her background together with a head and shoulders passport size photograph. Copies of the personal statement and photograph shall be sent to Members with the notice of the annual general meeting.
- 6.2 If the number of candidates for a Committee exceeds the number of vacancies, the following shall apply:-
- 6.2.1 Ballot papers shall be sent to Members with the notice of the general meeting at which the election is to take place. No further ballot papers will be issued.
- 6.2.3 A Member exercising his right to vote by post shall complete and return a valid ballot paper to the Club Secretary to arrive not later than 1700 hours on the day prior to the general meeting. A ballot paper shall be placed in a sealed envelope clearly marked 'SAILING COMMITTEE BALLOT' or 'HOUSE COMMITTEE BALLOT' as appropriate. These envelopes will not be opened until Members present at the general meeting have completed and handed in their ballot papers.

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## BY-LAW No 7

### ASSOCIATE MEMBERSHIP

#### Aim

The aim of this By-Law is to clarify the existing entitlement of Temporary Membership as three months and a new entitlement ( see 3a) which allows new members to join as an 'Introductory Member ' for a maximum of 12 months only, without paying a joining fee.

This proposal will benefit the Club by:

- providing a stepping stone class of membership at a lower cost but with reduced benefits
- increasing the revenues of the Club
- reducing the average age of full members modestly by additions from this pool of potential members with its lower cost entry level.

#### Operational Requirements

There are no specific operational requirements beyond those set out in the rules. The Executive may approve Temporary Membership conditions from time to time; specific to each occasion such membership is thought to be necessary.

#### General Conditions of Associate Membership

General Conditions applying to Associate Membership *with exceptions:*

They shall not have the right to:

- vote at General meetings
- introduce personal guests to the Club
- seek election as a Flag Officer or as a Committee Member
- benefit from reciprocal arrangements with other clubs
- establish a mess account

#### Rights, Restrictions and Limitations of an Associate Member:

1. Associate Members are recognised as being Cadet Members, Temporary Members and Staff Associate Members and as such have limitations and restrictions on rights.
2. Applicants for Associate Membership i.e. Cadet Members and Temporary Members shall follow the same procedure for membership as all other applicants (Rule 5.3.4) except for Staff Associate Members where Rule 5.4.3 shall apply.
3. Temporary Membership is only allowed for a maximum of three months in any year, the subscription fee shall be on a pro rata basis of the full adult membership fee, but there will be no joining fee.
- 3a. Introductory Membership is only allowed for a maximum of 12 months and follows the General Conditions of Associate Membership with exceptions. The subscription fee shall be a pro-rata of the full adult membership fee, for the 12 month period and payable by monthly direct debit at a nominal rate as agreed by Executive Committee. Introductory Members will be given the option of joining as a Full Member at the end of the 12 month period providing that there have been no objections during that time.
4. Associate Members shall have access to the main rooms, bar and dining areas at both the Ocean Village Clubhouse and the Gins Clubhouse
5. Associate Members shall be entitled, solely on production of a valid membership card, to the same discounts for food and beverages as a Full Member.
6. Associate Members shall have access to parking in the RSYC car parks at both the Ocean Village and Gins Clubhouses.

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## Exceptions:

7. Cadet Associate Members shall be entitled to fly the Club Burgee and the Belted Crest and to benefit from reciprocal arrangements with other clubs.
8. Temporary Members and Introductory Members, shall be entitled to fly the Club Burgee but do not have the right to fly the Ensign or to any use of the Belted Crest.
9. Introductory Members shall be entitled to set up a direct debit payment for Subscription fees and a Mess account.
10. Staff Associate Members shall be entitled to fly the Club Burgee on any vessel they own, and shall also be entitled to the usual use of the Belted Crest

## BY-LAW No 8

### GINNS WATERFRONT AND ANCILLARY FACILITIES & SERVICES

This By-Law is a guide to the use of the Gins Clubhouse shore side and waterfront facilities and services i.e. pontoon and Bosun services, member's gear storage and dinghy & gear storage that are provided for the benefit of members.

Each of the facilities or services has procedures and guidelines that members are expected to follow for the consideration and benefit of all. Further information on the procedures and guidelines below are available at both the Ocean Village and Gins clubhouses and can be found on the website under Documents:

- **Gins clubhouse facilities, shore side and waterfront/pontoon facilities together with the Bosun services** are the responsibility of RCH & the House Committee, who exercise operational management control through the General Manager and staff. Any complaints or correspondence relating to the use of these facilities should be made directly to the General Manager, who will act on behalf of the Club and may refer to RCH or the House Committee.
- **The Member's Gear Storage** is the responsibility of RCH & the House Committee, who exercise operational management control through the General Manager and staff.  
The Member's Gear storage is offered on an annual basis for sails and sailing gear and is limited.  
Once a space is allocated, all sails and sailing gear must be stored within a secure bag in the allocated area and display the issued identification tag.
- **The Dinghy Park and Club Gear Storage** is the responsibility of RCS & the Sailing Committee, who exercise operational management control through the General Manager and staff. Inflatable dinghy or dinghy storage is offered in the Dinghy Park on an annual basis and is limited. Once a space is allocated, all vessels must display an identification tag. Vessels must be kept in a safe and serviceable condition and be easily moveable to allow maintenance of the areas to be undertaken.

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**Charges:** Charges for all of the above services are reviewed on an annual basis and kept to a minimum charge. All charges are published and available from the Bosun, the Gins Clubhouse and the Ocean Village office.

### **Procedures for vessels wishing to berth on Gins Clubhouse shore or mid-river**

**Pontoon:** All skippers are asked to contact the Bosun on 'Sea Echo' Channel 77 prior to arrival or alternatively visit the main Clubhouse on arrival and adhere to instructions given by the Bosun.

- Members are allowed to berth free of charge on the shore-side Pontoon if provisioning their vessels for a maximum of 2 hours.
- Members and Visiting yachts who have booked for lunch or dinner at the Gins clubhouse will be given a discounted berth on the Pontoon.
- Overnight mooring for members and visiting yachts/motor-boats can be arranged through the Bosun. Berthing for Rallies is by prior arrangement only with the Manager at Gins Clubhouse.
- All vessels moored on the pontoon are expected to display their clubs' ensign and burgee.
- When the Clubhouse is on low season hours or closed, contact can be made through the Ocean Village office.

**Bosun Service:** The Bosun is the skipper of the Club Dory, which is available for journeys between members' vessels and the Gins pontoon only and normally between 9.30hrs and 18.00hrs. Availability will depend on user demand and members are asked to pre-book where possible and to show patience when waiting for this service.